

General Maintenance Committee

(Academic Year 2022-23)

This committee is responsible for developing and implementing strategies for the effective maintenance of the institute's infrastructure and other related facilities. The committee ensures that annual building and other maintenance requirements are satisfied. Identification and planning of preventative maintenance needs is also an important one. The committee's objective is to coordinate with the people responsible for the maintenance and monitor the quality and given time frame of the job.

Maintenance of institute infrastructure means monitoring, servicing and facilitating up keep of the instrument, equipment, gadget, functional space, institute building, etc. to make it operational with or without external help of professionals. The policy for maintenance of infrastructure depends on (a) type of infrastructure, (b) nature and frequency of its occupancy or utilization, (c) functional life and durability, (d) functional essentiality, and (e) price of item. For complaint related maintenance, a complaint register is kept at administrative block in which complainant enters the complaint and the complaint is resolved on daily basis and its stock is taken daily. Those complaints which don't come under the preview of normal maintenance are reported through the committee to higher management by means of meetings every month to get budget allocated.

Table : Composition of General Maintenance Committee

S.No	General Maintenance Committee		
	Name	Programme	Designation
1	Col (Retd.) A M. A. Majeed	General Manager	Chairman
2	Mr. Mowla Ali Shaik	Supervisor, Maintenance	Member
3	Mr. Prashantha Hazarika	Supervisor, Maintenance	Member
4	Jitendra Debata	Pharmacy	Member
5	Mr.T.V.Seshi Reddy	Engineering	Member
6	Mr. N.Suresh	Engineering	Member
7	siva sanker .S	Engineering	Member
8	M. Suryakanth	Engineering	Member
9	Mr.N.Siva Rama Krishna Prasad	Engineering	Member
10	Mr.A.Sandeep Reddy	MBA	Member
11	Mrs M Mounika	Engineering	Member
12	Mohammed Arshad Ali	Engineering	Student Member
13	Gade Shivaram Reddy	Engineering	Student Member
14	Gurram Nikhil	Engineering	Student Member
15	M U Anil Sagar	Engineering	Student Member
16	Kathi Bhanu Shiva Prakash Reddy	Pharmacy	Student Member
17	Kambalapally Naveen	Pharmacy	Student Member
18	Dara Manoj Kumar	Engineering	Student Member
19	Aella Rajashekar	Engineering	Student Member
20	Sai kumar Dasari	Engineering	Student Member
21	D Rajesh	Engineering	Student Member

22	P.Sahitya	Engineering	Student Member
23	Sai Prakash	Engineering	Student Member
24	Kishore Kumar	MBA	Student Member
25	Shaik Feroz	MBA	Student Member
26	Modala Pavan	Engineering	Student Member

Functions & Responsibilities:

- Develop a plan to respond quickly and appropriately to maintenance emergencies
- Co-ordinate maintenance work with concerned staff
- To regularly review the condition of the campus building, ground, utilities and other infrastructure to ensure their adequacy
- To bring to the notice of authority on any irregularities in the conditions of the infrastructure and facilities
- Ensure cleanliness and neatness inside the campus.
- For the issues related maintenance, a complaint register is kept at central hall in which complaint enters and the complaint is resolved on daily basis and its stock is taken daily.
- Those objections which don't come under the preview of normal maintenance are reported through the committee to higher management by means of meeting every month to get budget allocated.